

2-17-1998

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
FEBRUARY 17, 1998, 9:00 a.m.

Members Present: David D. Lee, John H. Petersen, L. Paul Rice, Elmer Gray, Charles E. Anderson, Robert A. Cobb, Robert W. Jefferson, Michael B. Binder, Michael C. Dale, Phil Myers, Luther B. Hughes and Martin R. Houston.

Linda Brown attended the first portion of the meeting for Dean Martin R. Houston and Sam Evans represented Dean Carl R. Martray who was absent from the meeting.

I. Minutes of the February 10, 1998, meeting were distributed to the Council of Academic Deans. There were no corrections.

II. A. Unit Updates

Robert A. Cobb--distributed a copy of the accountability survey Institutional Research will be sending out--"Undergraduate Alumni Survey"--asked for suggestions from the deans for questions to be included.

He reminded the deans that the information requested at the previous Council meeting for the "Schedule for Client Surveys" need to be submitted, if they want to contribute suggestions.

Robert W. Jefferson--distributed a brochure describing a program called "TVA Investment Challenge" outlining a program sponsored by TVA which provides an opportunity to offer students a real-world learning experience in financial investment management.

Dean Jefferson indicated that the College of Business Administration will graduate twelve MBAs at the May commencement ceremony.

Michael C. Dale--is preparing a report which will indicate how Western Kentucky will match up with Kentucky benchmark institutions plus other institutions which we may want to consider as benchmarks.

Phil Myers--indicated that he is in the process of obtaining names from the college deans of individuals to serve on the Advisory Committee for Sponsored Programs.

Luther B. Hughes--indicated that scholarships would be awarded soon. In the past, the Director of Admissions signed the scholarship letters. He asked the deans opinion of having the deans sign the scholarship letters. This would enable them to have information on the scholarship recipients before they reach campus. The Office of Admissions will continue to prepare and send the letters.

David D. Lee--Shared the upcoming cultural enhancement events.

John H. Petersen--the various task forces appointed to study General Education, Academic Program Reviews and Post Tenure Review are all progressing well and will complete their assignments in two or three months.

Dr. Petersen reminded the deans that Academic Affairs needs to have all material on individuals nominated for the "Distinguished University Professor" award by the end of this week (Friday, February 20).

The question was raised in regard to the nominations for the Faculty Awards for Excellence in Teaching/Research/Public Service, whether an individual holding faculty rank in one area but on full-time administrative assignment in another area could be nominated for an award from the area to which that person is assigned as an administrator full time. The consensus of the deans was that under the current guidelines administrators are not eligible for these awards.

Dr. Petersen indicated that the "Consultant Forms" are being revised and requested suggestions on format. The deans are to get that information to him as soon as possible.

Paul Rice--indicated that the Community College will move within the next week to the new facility on South Campus. General Education Courses will be moved to the South Campus next fall.

The ribbon cutting ceremony and open house for the new Community College facility is scheduled to coincide with the Inaugural Week.

Elmer Gray--briefed the deans on the Southern Graduate Schools Meeting.

Sam Evans--the College of Education and Behavioral Sciences is currently preparing for the NCATE previsit on March 2. If they have not done so already, they will be in touch with the deans concerning participation where appropriate.

Barbara Burch--will be getting feedback to the deans from the Board of Regents concerning the Proposed Programs of Distinction after the meeting scheduled for Friday, February 20.

The Board has asked that we be prepared to discuss Early Retirement Incentives for Faculty/Staff/Administrators at the July meeting. They will be looking at options in April/May.

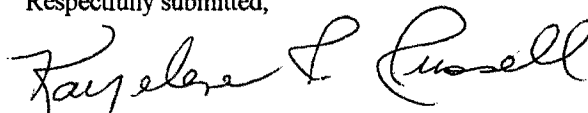
Honorary Doctorate Committee meet February 16. They are moving ahead to develop criteria.

- B. Recruitment/Retention Strategies**--It is becoming even more important to develop and implement strategies for recruitment and retention. Total enrollment of institutions of higher education in the Commonwealth as well as their success in graduating students will be considered in determining base funding.
- C. & D. Budget 98-99/Faculty Salary**--a priority in developing the budget for 98-99 is salaries. There will be cost of living/merit components to salary dollars available. Western is working with a four year plan to match the salary levels of benchmark institutions. To the extent that growth occurs, resulting dollars will be utilized to fund remaining needs.

Dean Elmer Gray added the comment that campus offerings are a must. The demand is evident in several areas--traditional, non-traditional, community college, graduate and part-time students. The opportunity for increased revenue through increased enrollment in these areas is significant.

The full council adjourned at 10:45 a.m.

Respectfully submitted,



Kayelene R. Russell